

**Christchurch u3a Committee Meeting
MINUTES
Tuesday 26 November 2024
Somerford ARC, Christchurch**

Present: John Bell (JB) (Chair), John Fairbairn (JF), Sue Fillery (SF), Kathleen Smith (KS), Rosemary McCulloch (RM), Sue Crosoer (SC), Phil Erwin (PE) Paula Watton (PW), Eileen Lancaster (EL)

Apologies:

Elaine Trayler (ET), Jackie Sherman (JS), Ian Peterkin (IP)

<p>Minutes of meeting 22 October 2024 were approved. Proposed by KS, seconded by SC</p>	
<p>Matters Arising</p> <ol style="list-style-type: none"> 1. The dispute between a couple of members has been resolved. 2. The Group Leaders's outstanding membership subscription has been paid. All matters relating to this issue have been resolved. 3. It was suggested that all documentation relating to matters dealt with by committee members should be filed in a section, accessible to committee members only, on the website. 	<p>JB/EL</p>
<p>Matters arising from the AGM</p> <p>JB thanked all involved with the AGM which had gone well. The two issues arising from the AGM were to consider reviewing the current website and to revisit the amount of reserves held in the bank account.</p>	
<p>Treasurer's Report</p> <ul style="list-style-type: none"> • KS reported £260 had been received from the franking machine company for unused postage and the refunded deposit. • The process of adding PE as a signatory on the Bank mandate is in place. PE will work with KS on the November account • The issues with PSX are ongoing. £4000 is owed to PSX to cover u3a members' subscriptions for this year. High Church in Somerford will be used as the Lets Dance group's venue. 	

<ul style="list-style-type: none"> • PE asked what steps were taken to raise awareness of u3a in the local community. PW replied a u3a market stall is held in Christchurch market during the summer months, articles are published in local magazines, publicity leaflets are distributed to the library, doctors' surgeries, estate agents and other businesses and coffee mornings are held to attract new members. • It was agreed completed risk assessment forms and accident reports should be held in the Epicentre office. Any concerns raised on risk assessment will be dealt with by SC. Any concerns regarding accident reports will be looked at by SF. It was suggested that Francesco Luiken would possibly be interested in dealing with Health & Safety issues. 	<p>SC JS</p>
<p>Date of Next Meeting. 21 January 2025 at 14.00 at Somerford ARC, 20 Southey Road, Christchurch BH23 3EH</p>	