

CHRISTCHURCH U3A COMMITTEE  
**Minutes of online meeting 25 May 2021, 10.30**  
Host: Eileen Lancaster

1. Present: John Wingfield (Chair), Jill Dale (Groups Coord'r) (*present after item 6*), John Fairbairn (New Membs. Cont.), Judy Hall (Venues Sec'y), Helen Heatley (Prog. Coord'r), Eileen Lancaster (Joint Memb'p Sec'y), Kathleen Smith (Joint Memb'p Sec'y), Keith Weston (Treasurer)  
Non-committee member: Chris Powell (Webmaster)

Apologies: Janice Miller (V. Brass), Dee Collins (Asst Prog. Coord'r), Paula Watton (Publicity Officer)

John Fairbairn took minutes.

2. Minutes of online meeting 27 April 2021: accepted

3. Matters Arising: sports and exercise groups and some indoor groups have re-started.

4. Actions: all noted actions have been carried out.

5. Chair's Report

JW has spoken with Ron Watson, who will probably resume as "Active News" editor from September 2021. There will be no magazine this June, but an electronic newsletter.

6. Website Update

Chris Powell spoke about proposed re-design of the website, particularly the home page, to make it more useful and more suitable for access via smartphones. He asked that a committee member be appointed to be responsible for the website content. Committee agreed that Paula Watton be asked to do this. **Action: JW to ask PW**

It was agreed that each committee member should check his or her "role description" on the website, make corrections if needed, and circulate amended version to all the committee via JW. **Action: all committee members.**

(Chris Powell then left the meeting.)

7. Treasurer's Report (written report from KW, with account balances and summaries)

A grant of £100 has been received from National U3A, for U3A Day.

8. New Members Contact's Report

JF said he proposed to hold a New Members Coffee Morning on Saturday 27 November (10.00-12.00) at Homelands Community Centre, and asked JW and all committee members to note this date. JF will confirm this in due course.

9. Membership Secretary's Report

EL said that membership now numbers 551, including 9 new members who have joined since 27 April. EL has emailed the design of new membership form and member cards to committee members.

10. Programme Co-ordinator's Report

HH said that a temporary programme is in place, and the website groups table has been updated. The 2021/22 programme launch, planned for August 2, might need to be postponed.

11. Assistant Programme Co-ordinator's Report

It was reported that DC had noted sycamore seedlings growing behind the Epicentre. There is also some rubbish to be cleared from there. JW will check on June 7. **Action: JW**

The Epicentre signwriting is still to be done.

12. Group Co-ordinator's Report (written report from JD)

JD said that she has sent out email advertising committee vacancies. She has received one response, from "Sarah", expressing interest in the posts of Secretary and Minutes Secretary.

**Action: JW to contact "Sarah"**

JD reported on the concerns of the Theatre and Travel Groups GLs, re liability in the event of liquidation of an organisation (e.g. coach company) holding funds from U3A bookings. KW offered to investigate possible insurance cover. **Action: KW**

13. Venues Secretary's Report (written report from JH)

JH sent email on 20 May, showing current state (open or shut) of venues, and/or their plans for opening in future. JH hopes for more news on or after June 21.

14. Publicity Officer's Report (written report from PW)

In her report PW highlighted the plans for National u3a Day, and asked for more volunteers to help in Saxon Square. She asked for KS to add the event to our Facebook page, and for HH & Chris Powell to put it on the website.

15. Vintage Brass Report

It was reported that V.B. might meet in August.

16. A.O.B.

16.1 HH asked whether Ron Watson is able to be communicated with. JW said yes.

16.2 EL said that Paul Farndon has asked for financial subsidy for Golf Group members' green fees. JW will respond to him. **Action: JW**

16.3 EL reported difficulties with "Paypal" system. We may need to stop using it. **Action: EL**

16.4 It was said that Mailchimps should have a "social link" to Facebook. **Action: EL**

17. D.O.N.M.

Next meeting: Tuesday 29 June, 2.30pm at Beaufort Centre (t.b.c.) **Action: JH to book it.**

Meeting closed at 11.55.