

CHRISTCHURCH U3A COMMITTEE  
**Minutes of online meeting 1 December 2020, 09.30**  
Host: Eileen Lancaster

1. Present: John Wingfield (Chair), Dee Collins (Asst Prog. Coord'r), John Fairbairn (New Membs. Cont.), Helen Heatley (Prog. Coord'r), Eileen Lancaster (Joint Memb'p Sec'y), Kathleen Smith (Joint Memb'p Sec'y), Paula Watton (Publicity Officer), Keith Weston (Treasurer)

Apologies: Jill Dale (Groups), Judy Hall (Venues), Janice Miller (V. Brass), Ron Watson (Active News)

John Fairbairn took minutes.

2. Minutes of meeting 3 November 2020: accepted

3. Matters Arising: none

4. Actions: none. (JD not present to report on items 5 & 10/11 of 3/11/20)

5. Chair's Report

JW said that, following advice from U3A Trust, he has created Facebook page for Christchurch U3A. He asked PW to take it on.

6. Treasurer's Report

KW said the November accounts are not yet complete. Apparently Beaufort C.C. has problems with invoicing.

7. New Members Contact's Report

JF said that because New Members Coffee Morning has not been feasible this year, he has emailed or phoned new members, welcoming them on behalf of the Chair & committee. EL said that there are 2 more new members: she will give JF their contact details. **Action: EL**

8. Membership Secretary's Report

EL said that membership now numbers 494.

9. Programme Coordinator's Report

HH said that she and JD, DC, JH had discussed possibilities for the next few weeks, in the light of National U3A's advice & regional Covid restrictions. HH et al recommend that

a) No indoor groups restart this term;

b) If our area moves into "Tier 1" soon, groups could restart in January with the same restrictions as before the current "lockdown";

c) Outdoor groups can proceed with caution, under "Rule of 6" guidelines;

d) If we move into "Tier 1" soon, our spring term could start 2 weeks early (i.e. w/b 4 Jan.).

The committee agreed to these recommendations, and a mailchimp informing members will go out soon, with a copy put on the Epicentre notice-board. **Action: HH, JW**

10. Assistant Programme Coordinator's Report

DC said that the Epicentre is open on Mondays in term-time, & could re-open on 4 January if required.

11. Group Coordinator's Report

None.

12. Venues Secretary's Report

None.

13. Publicity Officer's Report

PW asked the whereabouts of the portable publicity boards: she will contact JD for more information. She will add content to the Facebook page, in consultation with JW.

14. Active News Editor's Report

None.

15. Vintage Brass Report

None.

16. A.O.B.

EL asked that Tuesday committee meetings be moved to afternoons (not mornings).

17. D.O.N.M.

Next meeting (Zoom): **Thursday 31 December, 2.00pm**

Host: Eileen Lancaster

Meeting closed at 10.05