

CHRISTCHURCH U3A COMMITTEE
Minutes of Meeting 3 November 2020, 10.00
at Beaufort Community Centre

1. Present: John Wingfield (Chair), Dee Collins (Asst Prog. Coord'r), Jill Dale (Groups Coord'r), John Fairbairn (New Members Cont.), Eileen Lancaster (Joint Memb'p Sec'y)

Apologies: Judy Hall (Venues), Janice Miller (V. Brass), Helen Heatley (Prog.), Kathleen Smith (Jt Memb'p), Ron Watson (A. News), Paula Watton (Publicity Officer), Keith Weston (Treas'r)

John Fairbairn took minutes.

2. Minutes of online meeting 29 September 2020: accepted

3. Matters Arising: none

4. Actions: all OK

5. Publicity Officer

JW said that Paula Watton has agreed to be Publicity Officer. The committee appointed her unanimously, with a warm welcome (in her absence).

The portable publicity notice board is apparently missing. JD will contact Chris Bazell (a friend of the late Bud Thornley) to ask where it is. **Action: JD.**

6. Chair's Report

JW said that scam emails have been sent, purporting to be from him. They should not be replied to.

7. Treasurer's Report (written report from KW, with Account summaries)

7.1 NatWest Bankline for Communities: the 4 signatories need to have discussions.

7.2 Refund Document: no progress

7.3 Spectrum Snooker Ltd: invoices in arrears paid (£398.00)

7.4 Since 1 August 2020: Total Receipts = £14049.91

Total Outgoings = £4233.32

Committee members commented on the printing of the Accounts in the Annual Report.

There seemed to be errors in the printing or alignment of figures, especially on pages 7 & 9.

8. New Members Contact's Report

JF said nothing to report.

9. Membership Secretary's Report

EL said that 484 members have enrolled for this year, including 16 new members and 2 who were lapsed and re-joined. 420 of these paid fees.

10 & 11. (Assistant) Programme Coordinator's Report

DC said (on behalf of HH and herself) that, because of national Covid restrictions, all groups would need to be suspended for 4 weeks (Nov.5 – Dec.2). It might be possible to add an extra week to this U3A term, and/or to start the next term two weeks early; but this would depend on the level of Covid restrictions and on venues being open at those times. JD will email group leaders to explain situation and ask them whether they would like to extend their group meeting sessions in this way. **Action: JD.**

DC said that the Epicentre would be closed for 4 weeks.

12. Group Coordinator's Report

JD said she has updated the Committee contacts list for 2020/21, and has revised the Outdoor Activities Risk Assessment form. Two new groups have started, namely Gentle Mobilisation led by Linda Rossell, and Snooker led by Alex Dearnley. Daphne La Greca has died: she was GL of Short Tennis group, which is now led by David Diamond & Paula Pakeman.

JD said that each GL is responsible for checking that their members have current membership cards, but this is not always possible (e.g. with groups meeting by email or Zoom). Webmaster Chris Powell has devised a new email address which enables GLs to check whether specific people are on the membership list.

13. Venues Secretary's Report (Emailed report from JH)

At time of writing (2/11/20) 3 venues have closed for the month (of "lockdown"). JH expects more venues to close for that period.

14. Active News Editor's Report

None.

15. Vintage Brass Report

None.

16. A.O.B.

None.

17. D.O.N.M.

Next meeting (Zoom): **Tuesday 1 December, 09.30**

Host: Ron Watson if he is able and willing. Otherwise, Eileen Lancaster.

Meeting closed at 10.55