

CHRISTCHURCH U3A COMMITTEE
Minutes of online meeting 18 June 2020, 10.30

Host: Ron Watson

1. Present: John Wingfield (Chair), Dee Collins (Asst Prog. Coord'r), Jill Dale (Groups Coord'r), John Fairbairn (New Membs. Cont.), Judy Hall (Venues Sec'y), Helen Heatley (Prog. Coord'r), Eileen Lancaster (Joint Memb'p Sec'y), Kathleen Smith (Joint Memb'p Sec'y), Ron Watson (Active News Ed.), Keith Weston (Treasurer)

Apologies: Janice Miller (V. Brass)

John Fairbairn agreed to take minutes.

2. Minutes of online meeting 12 May 2020: accepted

3. Matters Arising: none

4. Actions:

(15.3) RW plans to publish Active News this week.

5. Chair's Report

5.1 Due to C-19 pandemic, uncertainty re future programme, subscriptions etc.

5.2 Epicentre: Bob Foster has quoted for re-decoration, inside & outside, and new gate to be made and fitted at the back. £200 materials + £1000 labour = £1200. Committee agreed to accept this. **Action: JW.**

Possible screens to be installed: measurements & costings to be obtained. **Action: JW.**

5.3 Monthly Meetings: Jennet Lambert has booked speakers for October onwards.

5.4 Vintage Brass report: £535 has been raised for local Macmillan, by facial hair growth.

V.B. may re-start in September. Outdoor Christmas carols planned.

6. Treasurer's Report

6.1 KW recommended the Natwest "Bankline " system for online banking, and asked for committee approval to proceed. Committee agreed. **Action: KW.**

6.2 Salisbury theatre trip: all refunds have been made.

6.3 Epicentre electricity charges as expected. KW urged that any new Epicentre manager should be made aware of housekeeping tasks needed (e.g. turning heaters on/off).

6.4 COVID 19 Small Business Grant (£10,000) has been received from BCP Council. KW said that grant should be spent in areas where we can justify the need.

6.5 KW produced a table of Forecast Year End Summary for 2019/20.

6.6 KW gave some figures to be considered when deciding future membership subs.:-

a) Venues savings (due to C-19 lockdown): approx. £7,078

b) Membership fees 2019/20: Total £43,089. Nett £39,160

7. New Members Contact's Report

JF said nothing to report

8. Membership Secretary's report

EL said nothing substantial to report. The question of 2020/21 subscriptions was raised. JW said that Portsmouth U3A are waiving subs till January.

After much general discussion, one suggestion was that subs should be £33 for existing members and £45 for new members. Final decision to be made at a later date.

9. Programme Co-ordinator's Report

HH proposed that a programme should not be printed this year, but that information should be added to the groups table on the website, and mailchimps and Active News be used to give information to all members. Committee agreed. **Action: HH & JW.**

HH has conducted online surveys of (a) Group Leaders, and (b) members, to gauge opinions re re-starting in September. G.L. survey not yet complete (70% response so far). Members' survey was completed by 366 members: of those, approx. 70% said they were likely or very likely to rejoin.

HH proposed an August meeting to decide the programme. **Action: HH, DC, JD, JH.**

10. Assistant Programme Co-ordinator's Report

DC said that all 43 Epicentre volunteers have been contacted. A Manager is needed. Only 8 volunteers are willing to restart in September. DC concluded that it appears therefore that the Epicentre cannot then open for business.

11. Group Co-ordinator's Report

(JD had gone offline, so this is a summary of her written report.)

11.1 G.L. vacancies: no replies to JD's advert in May.

11.2 Committee vacancies: no replies to JD's advert. Re-advertise in early September.

11.3 Epicentre office manager: JD will ask office volunteers (possibly as 1-year assignment).

Office rota to be sent out by mid-August.

11.4 15 Groups active this (summer) term: some use Zoom but many GLs are reluctant.

11.5 GL booklet to be issued Sept. 1st. GL annual meeting planned for Spring 2021.

11.6 Committee Contacts list 2019/20: updated by JD.

12. Venues Secretary's Report

12.1 JH had on 28.05.20 sent query to venues re their re-opening plans. At 16.06.20 most had not answered or had said "don't know yet".

12.2 Before booking venues JH needs to know how many they can accommodate, and size of groups. Is U3A willing to pay more (for larger space) if necessary?

13. Active News Editor's Report

13.1 Current issue should be out this week: it includes the Members' Survey (see 9 above).

13.2 RW said that the September issue could if necessary be brought forward by 2 weeks, into August.

14. A.O.B.

14.1 HH said that Michael Heatley has written an article for “Southbourne Eye”, and is willing to do another.

14.2 DC suggested a £30 gift voucher be sent to Sally Ward, who has been Minutes Secretary for 5 years. Agreed. **Action: DC.**

15. D.O.N.M.

Next meeting (Zoom) Friday 17 July, 10.30. Host = RW.

Meeting closed at 11.55